

Barrowford Parish Council

Holmefield House, Gisburn Road, Barrowford, Nelson, Lancashire

To all Councillors

Meeting of the Council

You are hereby summoned

to attend the Meeting of the above Council

to be held at Holmefield House at 7pm on Wednesday 15th October 2025

When the following items of business will be discussed, following a
Public Question Time which will last up to a maximum of 15 minutes.



Iain A. Lord
Clerk to the Council

AGENDA

1. **Declaration of Interests:** Members are reminded of the legal requirements concerning the declaration of interests.
A Member must declare a disclosable pecuniary interest which he/she has in any item on the agenda. A Member with a disclosable pecuniary interest in any item may not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting.
In addition, the Council's Standing Orders require a Member with a disclosable pecuniary interest to leave the room where the meeting is held while any discussion or voting takes place.
2. **Apologies for Absence:**
3. **Minutes of the Council Meeting:** That the Minutes of the Council Meeting held on the 17th September 2025 are approved as a correct record.
Enc.
4. **Planning Applications, Highway Matters & Tree Orders:** Any additional applications received after the publication of this Agenda and prior to the meeting will be discussed at the meeting. Note Planning Application 25/0602/PIP had to be responded to as a matter of urgency Comments were submitted
25/0602/PIP: Permission in Principle: Erection of 4 no. dwellings. 34 Pasture Lane Barrowford Lancashire BB9 6RL.
25/0628/HHO: Erection of a two-storey rear extension and a single storey side and rear extension. 11 Malham Wend Barrowford Lancashire BB9 8TG.
25/0639/TPO: There are 8 protected trees in the rear garden, numbering them from 1 to 8, starting at the left corner, with your back to the property, we wish to slightly crown lift T1, T5, T6, T7, and T8. The work is very minimal, some trees only need epicormic removing, the Beech needs a little more, but only secondary branches. All work will be carried out to British Standards. hand19 Bank Fold Barrowford Lancashire BB9 6JW.
For Information Only.
25/0640/TPO: T1 is a very large Weeping Lime, we wish to crown lift to around 7 meters and remove epicormic growth and larger suckers from the base. 16 Bank Fold Barrowford Lancashire BB9 6JW.
For Information Only.

25/0634/TPO: 5-day notice to make safe a foreseeable risk of failure of a stem of a Lime tree Carr Laund Mews Carr Hall Road Barrowford Lancashire BB9 6QD.
For Information Only.

6. Financial Matters:

- Enc.** a. Virements for September 2025
Enc. b. Outturn to the 30th September 2025 (to note)
Enc. c. To consider payments for October 2025.

7. Scribe Accounting System: To approve the purchase of software from Scribe to improve the Councils accounting systems.

8. Internal Auditors Report: Update at the meeting

9. External Audit Report: Update at the meeting

10. 2026-27 Budget/Three Year Plan: Update at the meeting

11. Remembrance Sunday: Update at the meeting.

12. New Council Website: Update

13. Report of the Clerk: Recent items arising for information only.

14. Report on the Barrowford and Western Parishes Area Committee Meeting: Update for information only.

15. To receive reports (if any) from County & Borough Councillors and members appointed to other bodies: Update for information only.

16. Date, time & place of next Council meeting: 19th November 2025 *Starting at 7pm at Holmefield House Gisburn Road Barrowford*