

Agenda Item 8

Allotment Rent Write off for 2015-16

The Council needs to write off vacant allotment rent and arrears for the year 2016 – 17 as part of the year-end financial procedures recommended by the Internal Auditor. This shows that Parish Councillors are aware of the level of income lost through vacancies and non-payment of rents.

This year's figures include income from the two garage sites transferred at the start of the year. The total write off for 2016 -17 is £1013.50. There is currently £79.50 outstanding arrears £75.00 of which relates to an access agreement across Lowerclough Street Garages, there has been a combined overpayment of £4.00,

The breakdown of lost income on a site to site basis is:

Site	Lost Revenue	Vacant Plots/Garages	Last Year	Last Year
Pasture Lane No.1	0.00	0	23.50	0
Pasture Lane No.2	86.50	3	47.00	1
Lower Parkhill	181.50	4	23.50	0
Lowerclough Street	744.00	14	854.00	13
Adjacent to Pasture Lane	1.50	1	1.50	1
Back Church Street	0	0	0	0
Upper Back Nora Street	0	0	0	0
Hill Top Garage Site	0	0	N/a	N/a
L/clough Garage Site	0	0	N/a	N/a
Total	£1013.50	22	£949.50	15

Recommendations:

1. That the Council approve the write off of £1013.50 in lost rental revenue.
2. That proactive advertising for Lowerclough Street carries on.
3. That any necessary repairs to the timber raised beds are continually accessed and the programme of repairs/replacements be continued.
4. That necessary essential works needed to bring vacant plots to a lettable state be carried out as necessary.